



## Facility

**Name:** UNM-Kids Campus Center for Early L **License Number:** 138883  
**Address:** 1157 State Road 570, Ranchos de Taos, NM 87557  
**Phone:** 5757376295 **Fax:** **E-mail:** tracyjar@gmail.com

## License Information

**Type:** 5 Star FOCUS Child **Status:** Licensed **Issue Date:** 01/28/2018 **Expiration Date:**  
Care Center 01/27/2019

## Capacity

**Over Age 2:** 56 **Under Age 2:** 12 **Night Care:** 0 **Playground:** 68  
**Square Footage:** 0

## Census

**Over 2:** 15 **Under 2:** 14

## Classrooms

**Number of Classrooms:** 5

## Days and Hours of Operation

<b>Monday</b> 7:30 AM - 5:30 PM	<b>Tuesday</b> 7:30 AM - 5:30 PM	<b>Wednesday</b> 7:30 AM - 5:30 PM	<b>Thursday</b> 7:30 AM - 5:30 PM	<b>Friday</b> 7:30 AM - 5:30 PM
<b>Saturday</b> Closed	<b>Sunday</b> Closed			

## Inspection

**Date:** 06/26/2018 **Time In:** 11:00 AM **Time Out:** 12:26 PM **Purpose:** Semi-Annual

## Licensure

8.16.2.11 A Types of Licenses	Compliance
8.16.2.11 B Renewal of License	Compliance
8.16.2.11 D Non-transferable Restrictions of License	Compliance
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	Compliance
8.16.2.17 E, F Surveys for Child Care Facilities	Compliance
8.16.2.18 D Complaints	Not Inspected
8.16.2.21 A Licensing Requirements	Compliance
8.16.2.21 B Capacity of Centers	Compliance

## Administrative Requirements *(continued)*

### 8.16.2.21 C Incident Reporting Requirements

*Compliance*

## Administrative Requirements

### 8.16.2.22 A Administrative Records

*Compliance*

### 8.16.2.22 B Mission, Philosophy and Curriculum Statement

*Not Inspected*

### 8.16.2.22 C Policy and Procedures

*Not Inspected*

### 8.16.2.22 D Family Handbook

*Not Inspected*

### 8.16.2.22 E Children's Records

**Non-compliance**

*Of the 10 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.*

#### *Corrective Action Plan*

*Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.*

Regulation: 8.16.2.22.E.1.e.

Date to be Completed: 07/26/2018

### 8.16.2.22 F Personnel Records

**Non-compliance**

*From the review of staff records, it was determined that 1 out of 2 staff records does/do not include documentation of training by date, time, hours and area of competency or a training certificate. See Staff Records 8.16.2.22 form for staff with missing documentation. Health & Safety certificate missing.*

#### *Corrective Action Plan*

*The center will obtain verification of all training and retain on file.*

Regulation: 8.16.2.22.F.1.h.

Date to be Completed: 07/26/2018

### 8.16.2.22 G Personnel Handbook

*Not Inspected*

## Personnel & Staffing

### 8.16.2.23 A Personnel and Staffing Requirements

*Compliance*

### 8.16.2.23 B Staff Qualifications and Training

*Compliance*

**Personnel & Staffing (continued)****8.16.2.23 C Staff/Child Ratios and Group Sizes****Non-compliance**

*The center failed to post the capacity for each activity/interest area. 1 out of 4 classrooms failed to post the capacity for each activity/interest area. Did not see postings in the toddler room.*

*Corrective Action Plan*

*Each activity/interest area will have a posted capacity, which may vary according to the activity and size of the space, and will not exceed the group size requirement as specified in Paragraph (1) of Subsection C of 8.16.2.23 NMAC*

Regulation: 8.16.2.23.C.2.b.

Date to be Completed: 07/26/2018

**Services & Care of Children**

8.16.2.24 A Guidance	Compliance
8.16.2.24 B Naps or Rest Period	Compliance
8.16.2.24 C Additional Requirements for Infants and Toddlers	Compliance
8.16.2.24 D Diapering and Toileting	Compliance
8.16.2.24 E Additional Requirements for Children with Special Needs	N/A
8.16.2.24 F Additional Requirements for Night Care	N/A
8.16.2.24 G Physical Environment	Compliance
8.16.2.24 H Social-Emotional Responsive Environment	Compliance
8.16.2.24 I Equipment and Program	Compliance
8.16.2.24 J Outdoor Play Areas	Compliance
8.16.2.24 K Swimming, Wadding and Water	N/A
8.16.2.24 L Field Trips	Compliance

**Food Service**

8.16.2.25 B Meals and Snacks	Compliance
8.16.2.25 C Menus	Compliance

**Food Service (continued)****8.16.2.25 D Kitchens****Non-compliance**

*The refrigerator in the kitchen does not have a working internal thermometer. Also one is missing in Rm. 119, Preschool room.*

*Corrective action Plan*

*The center will obtain and place a working thermometer in refrigerator.*

Regulation: 8.16.2.25.D.6.

Date to be Completed: 07/26/2018

**8.16.2.25 E Meal Times****Compliance****Health & Safety Requirements****8.16.2.26 A Hygiene****Compliance****8.16.2.26 B First Aid Requirements****Not Inspected****8.16.2.26 C Medication****Not Inspected****8.16.2.27 A-D Illness Requirements for Centers****Compliance****8.16.2.28 A-H Transportation Requirements for Centers****Not Inspected****Buildings, Grounds & Safety****8.16.2.29 A Housekeeping****Non-compliance**

*The Ceiling tiles are not in good repair as evidenced by one being stained in the toddler room.*

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*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 07/26/2018

**8.16.2.29 B Pest Control****Not Inspected****8.16.2.29 C Mechanical Systems****Compliance****8.16.2.29 D Water and Waste****Compliance****8.16.2.29 E Lighting, Lighting Fixtures and Electrical****Compliance****8.16.2.29 F Exits and Windows****Compliance****8.16.2.29 G Toilet and Bathing Facilities****Compliance**

**Buildings, Grounds & Safety (continued)****8.16.2.29 H Safety Compliance****Non-compliance**

*The center does not have verification of an annual fire inspection from the fire authority having jurisdiction.*

*Corrective Action Plan*

*An annual fire inspection will be requested from the fire authority having jurisdiction over the center.*

Regulation: 8.16.2.29.H.3.e.

Date to be Completed: 07/26/2018

**8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances****Compliance****8.16.2.29 J Pets****N/A****Additional Comments**

None

**Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Diana Martinez



Facility Representative: Anastasia Topping